

# HOW TO LOGIN TO LearningHub

For CCRS users coming onboard to LearningHub

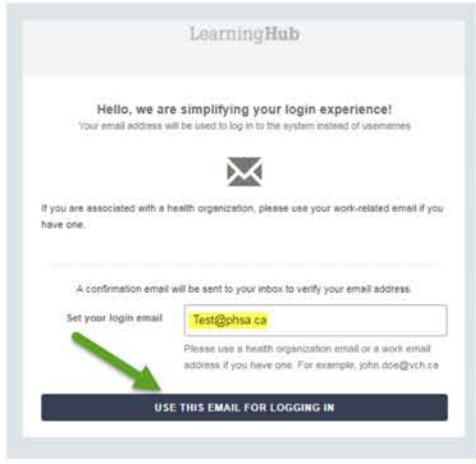
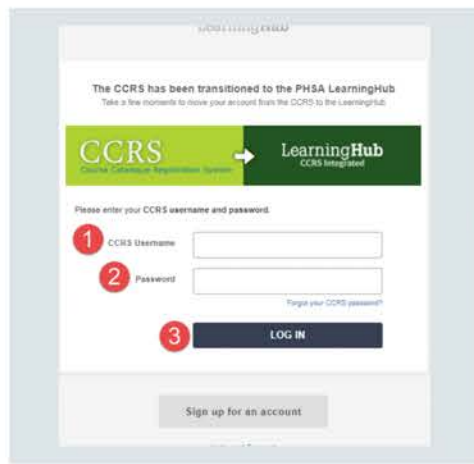
On July 24th, If you have an existing account with CCRS, go to <https://learninghub.phsa.ca/ccrs>. When you try to login, you will be directed to a new page that will ask you for your CCRS account credentials to initiate the transfer of your account information to LearningHub.

## 01 Go to <https://learninghub.phsa.ca/ccrs>

If you have an existing CCRS account, go to <https://learninghub.phsa.ca/ccrs>. The site will provide a prompt to sign in with LearningHub.

## 02 Enter your credentials

Enter your CCRS Username and Password and press login. Click Forgot your CCRS password if you cannot remember it or click Sign up for an Account if you do not have an existing CCRS account.

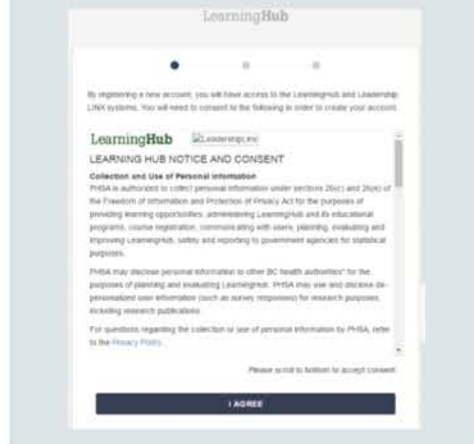


## 03 Set your new Login Email

LearningHub utilizes your email to login rather than a username. Enter the Login email you wish to use to login. It is encouraged that Health Organization Employees use their work email if possible.

## 04 Notice and Consent

You will also need to agree to a new notice and consent for LearningHub.

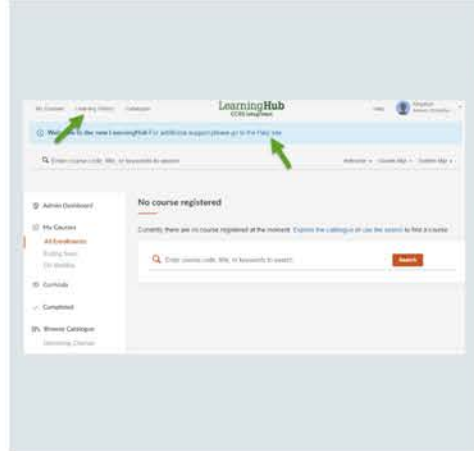


## 05 Check your Profile

You will get taken to your profile page first. To get to your main page on LearningHub, click the "Back to LearningHub" button.

## 05 Take a stroll around!

You will be taken to your main page. Take a look around.



## 06 Important Notes



After setting up your account, make sure you update your bookmark with the new site.



Check to make sure all of your learning history from your CCRS Account is correct by clicking Learning History at the top left hand corner of the screen.



Go to the Helpsite if you need help through the site. Click the help button near the top.

**Hint** If you are still running into trouble, contact your Health Organization support desk. <http://learninghubhelp.phsa.ca/contact>

## 07 User Abilities



Course Managers in CCRS will have all of their courses and access transferred over.



Learners will be able to search, register and take courses right from the get go.