



**Board of Directors – Open Minutes
Minutes – February 7, 2018
Coast Harbourside Hotel & Marina
146 Kingston Street, Victoria, BC V8V 1V4**

Members	Leah Hollins, Chair		
Present	Anne Davis	Claire Moglove	Jean Wheeler
	Anne McFarlane	Robina Thomas	MJ Whitemarsh
	Ron Mattson	Ken Watts	
Regrets	Roger Barnsley		
Guests	Kathy MacNeil, Interim President & CEO		
Present	Elin Bjarnason, Interim Executive Vice President, Quality, Safety & Experience		
	Catherine Claiter-Larsen, Vice President, Quality Systems and Chief Information Officer		
	Jeremy Etherington, Executive Vice President & Chief Medical Officer		
	James Hanson, Vice President, Operations & Support Services		
	Kim Kerrone, Vice President, Corporate Services & Chief Financial Officer		
	Catherine Mackay, Executive Vice President, Chief Operating Officer		
	Shannon Marshall, Communications Director		
	Dr. Sam Williams, Chair Health Authority Medical Advisory Committee		
	Ann Bozoian, Director, Office of the President & CEO		
	Louise Carlow, Board Liaison		

1. Call to Order

Leah Hollins, Chair called the meeting to order at 8:42 am.

On behalf of the Board of Directors L. Hollins welcomed guests and opened the meeting by acknowledging the land is the traditional territory of the Lekwungen peoples of the Songhees and Esquimalt Nations. She noted there are new directors who have joined a group of dedicated staff, clinicians, patients and families, united by our shared beliefs and values. She commented on the process for the meeting and reflecting open meetings provide the Board with the privilege of interacting and providing transparency to the people for whom Island Health cares.

L. Hollins acknowledged the new provincial government and The Honourable Adrian Dix, Minister of Health and the Honourable Judy Darcy, Minister of Mental Health and Addictions. She noted the government is committed to reducing wait times as well as priorities for primary and rural health care, services for seniors and the continued focus on the opioid crisis. Island Health is aligned with these provincial goals and the Board look forward to hearing of progress against targets throughout the year.

L. Hollins spoke to the leadership of outgoing Chair Don Hubbard as well out the outgoing Directors and thanked them for their service.

It was **MOVED, SECONDED** and **CARRIED** that the agenda be approved.

2. Committee Reports

Finance and Audit Committee

L Hollins provided a report from the Finance and Audit Committee and spoke to the substantive work undertaken in accordance with the Committee's Terms of Reference. She advised that the Committee had no significant issues/concerns which require additional follow up outside of the regular business of the Committee.

Items approved in accordance with delegation from the Board

- The Committee approved the cancellation of the Enhanced People Services Scheduling and Timekeeping project and the initiation of a new project focusing on standardization of current processes.

Items/resolutions recommended for Board approval

It was **MOVED, SECONDED** and **CARRIED** that the Board approve the supported child development services revenue contract amendment and write a letter to the Ministry of Children and Family Development (MCFD) to ensure understanding of the remaining service gap.

It was **MOVED, SECONDED** and **CARRIED** the Board authorize the Vice-President Corporate Services & Chief Financial Officer to sign the Agreement with BMO substantially on the terms and conditions of the draft, with such changes or modifications as the persons so signing may in their sole discretion deem appropriate, and to sign from time to time such other documents, agreements, amendments to, and restatements of, the Agreement and to do such other things they in their sole discretion deem appropriate or advisable in connection with, or to give effect to, such Agreement and the program contemplated thereunder.

Governance Committee

MJ Whitemarsh, Chair of the Governance Committee provided a report from the Committee and spoke to the substantive work undertaken in accordance with the Committee's Terms of Reference. She advised that the Committee had no significant issues/concerns which require additional follow up outside of the regular business of the Committee.

Items/resolutions recommended for Board approval

It was **MOVED, SECONDED** and **CARRIED** that the Board accept the proposed external Board advocacy process as outlined in the Briefing Documents and supported by the Governance Committee.

Health Quality and Performance

Jean Wheeler, Vice-Chair of the Health Quality and Performance Committee provided a report from the Committee and spoke to the substantive work undertaken in accordance with the Committee's Terms of Reference. She advised that the Committee had no significant issues/concerns which require additional follow up outside of the regular business of the Committee.

Items/resolutions recommended for Board approval

It was **MOVED, SECONDED** and **CARRIED** that The Committee recommends that the 2017/18-19/20 Service Plan be approved for submission to the Ministry of Health.

Human Resources and Compensation

Claire Moglove, Chair of the Human Resources and Compensation Committee provided a report from the Committee and spoke to the substantive work undertaken in accordance with the Committee's Terms of Reference. She advised that the Committee had no significant issues/concerns which require additional follow up outside of the regular business of the Committee.

3. Opioid Crisis Response Presentation

Kelly Reid, Director, Mental Health and Substance Use and Dr. Ramm Hering, Physician provided a presentation on the opioid crisis response speaking to the continued need for services and ongoing support for the crisis. L. Hollins thanked them for their presentation and advised that the Board would be visiting some sites as well as undertaking naloxone training.

4. Public Website Presentation

Phil Jubb, Director, Digital Engagement & Innovation and Matthew Miller, Manager, Brand & Innovation spoke to the need for a new public facing website for Island Health and the engagement undertaken as part of the design process. The launch is planned for later in the spring and will include information on health topics and links to services. The site has been tested for usability and has been designed to accommodate enhanced functionality which may be available in the future.

5. Chair's Report

L. Hollins provided a report from the Chair and commented on a recent celebration of contributions to the ongoing collection of medical artifacts. She advised that the Chairs of all Provincial Health Authorities meet on a quarterly basis to talk about issues of common interest.

The Board adjourned for a break at 10:12 am and reconvened at 10:33 am.

6. CEO Report

Kathy MacNeil, Interim President and CEO provided an overview of strategic initiatives at Island Health. She commented on the presentations received during the meeting and lauded presenters for the tremendous example of humility that they brought in the description of their services and their caring.

7. Public Presentations

The Board received presentations from member of the public as follows:

- Chad Dickie, Aids Vancouver Island;
- Dawn Goodwin;
- Jackie Powell, Tim Summers and Alex Ashby, Connections Place.

8. Adjournment

It was **MOVED, SECONDED and CARRIED** that the meeting be adjourned at 12:05 pm.