



Supported Child Development Funded

Inclusive Assisted Care Contracts

Information for Parents



What is Inclusive Assisted Care?

Inclusive assisted care is age and/or developmentally appropriate inclusive daycare or out of school care to one designated SCD client in the contractor's home or in a community setting. Inclusive assisted care is funded by the SCDP when a client cannot access inclusive group child care (i.e. is too old or the program is full) or has been excluded from group child care arrangements. Inclusive assisted care arrangements are meant to fill a temporary child care need while working towards a transition back to group care whenever possible.

Who does the care provider work for?

He or she is considered self-employed and contracts with the Vancouver Island Health Authority (Island Health) to provide child specific care.

Can I use my respite provider or interventionist as the care provider?

Yes. However, SCDP funding is provided to support **inclusive child care**. He or she must not provide therapy, respite care or perform additional duties during SCDP contracted hours. If you plan to use the care provider in any of these ways, we recommend that you have a written agreement with him or her and share this with us to avoid any conflicts.

Can the care take place in my home?

No. Your home must not be used as the primary location of care. Revenue Canada and WorksafeBC will consider you to be the employer, regardless of the care provider's contract with us, and you may be at financial risk.

Who is responsible for finding the care provider?

You find the caregiver and decide if he or she is a fit for your child/teen and your child care needs. Once you have found someone, you have the care provider contact the SCD Administrative Assistant. The SCD Administrative Assistant will set up and maintain the caregiver's contract with Island Health.

Note: The care provider may be a family member, but must be at least 19 years old and not live in your home.

What information does the care provider need to give to the SCDP?

The care provider must:

- submit for a Criminal Record Clearance Letter through the Ministry of Justice. The SCD Admin Assistant will provide the caregiver with an online link and access code to complete their CRC.
- Present themselves in person to the SCD Administrative Assistant or an Island Health designate so that his or her identity can be confirmed with valid photo ID.
- complete the SCD Hourly Rate Application.

Note: All documentation must be submitted before the SCDP can contract with the care provider. We will not back date contracts. Island Health will not contract with an individual who does not have a satisfactory Criminal Record Clearance that includes the Vulnerable Sector Search from the Ministry of Justice.

How much will the care provider make?

The SCD Hourly Rate ranges between \$14 and \$18 per hour. Rates are based on the care provider's education and experience working with children and youth with developmental and/or behavioural challenges.

Are any costs incurred by me?

Yes. There is a parent portion. In accordance with the provincial SCDP policy, the parent portion for families of teens is based on the current MCFD subsidy rate (\$8.85 per day to a maximum of \$177 per month). Parent Portions for children 12 and under are based on comparable costs for group daycare and out of school care. The current rate is \$15 per day for before/after school care and \$30 per day for early dismissal, pro-d and break days over 4 hours. Parent portion for care that is four hours or less on these days is \$15 per day. You pay the parent portion directly to your care provider.

What if I qualify for the Affordable Child Care Benefit?

Families who are eligible for child care benefit through the MCFD must submit a copy of the Benefit Authorization to the SCDP Administrative Assistant. The subsidy amount will be used in the funding calculations to determine the amount paid to your care provider by the SCDP. Your subsidy may cover the entire parent portion. If it does not, you will be expected to pay the difference directly to your care provider.

How will I know how much I have to pay?

You will receive a copy of the Appendix A Funding Authorization. It will show the total number of funded support hours, the parent portion payable and/or subsidy amount owed, and the monthly amount the SCDP will pay to your care provider. Your care provider must confirm on their monthly invoices that you have paid your parent portion. Payment of your parent portion is required for continued SCDP funded support.

Are there any other potential costs to me?

Yes. You will need to work out with your care provider the details regarding mileage, food costs, and recreation fees. These items are not paid for by the SCDP. We recommend that you have a written agreement regarding these additional expenses.

Can the care provider take my child to rec centre programs or camps?

Yes. We encourage community based care. During break periods, the SCDP may waive all or part of the parent portion if your child/teen is registered in half or full day camps in the community. Proof of registration and payment is required.

Please Note: parents must confirm that the child care program/camp will accept outside staff.

Can the care provider take care of all my children even if they are not in the SCDP?

Yes, if appropriate, and approved by your SCD consultant or the SCD Clinical Lead, he or she may care for all of your children during SCD contracted hours. However, a parent portion for each child in the arrangement will be assessed.

Can the care provider take care of other children/teens while working under his or her SCDP Contract?

Yes, if approved by your SCD consultant or the SCD Clinical Lead. However, if the other child is not a client with the SCDP, the care provider will be required to carry their own Worksafe BC Personal Option Protection. The cost of this coverage is not covered by the SCDP.

Note: The care provider does not need the Personal Option Protection if the additional children he or she is caring for are related to him or her by blood or marriage.

What if my care provider is sick or away? Can someone else substitute?

No. The care provider cannot sub-contract (i.e. pay someone else to provide the contracted hours). In some cases, the SCDP will contract with additional care providers to cover times when your usual caregiver is unavailable. Please discuss this with your SCD consultant, the SCD Clinical Lead or Administrative Assistant.

Who do I contact if I need help with my inclusive assisted care arrangement?

If you are the parent of a teen, the SCDP administrative assistant is your key contact in regards to your child care arrangements. If your child is 12 years old or under, your SCD consultant can assist you through the process. Please call with any questions you may have. If needed, your concerns will be forwarded to the SCDP Clinical Lead and/or Steering Committee for follow up and resolution.

SCD Consultant:

Phone:

Email:

SCD Administrative Assistant: Jenni Funk

Phone: 250 519-6961

Email: jennifer.funk@viha.ca

Inclusive Assisted Care Parent Information Sheet